



Minutes of the meeting of the Governing Body
Wednesday, 26 June 2024 at 6.30pm at school
Constitution, Membership and Attendance

LOCAL AUTHORITY – 1	PARENTS – 2	CO-OPTED – 9	STAFF - 2
Jonathan Hurn	Nicole Dodsworth	Yusra Ahmad	Dermot Bracken
	Rebecca Mathews	Ryan Buckingham (Chair)	Sam Jeffrey
		Lucinda Holmes (Vice-Chair)	
		John-Paul Gentry	
		Adam Hammond	
Bold = absent		Issy Monckton	
		Alex Willoughby	
		Charles Wolford	
		Vacancy	

Also attended:

Val Cameron, Assistant Headteacher and Associate Member

Helen Cox, Clerk to the Governors

1.0	Apologies – Alex Willoughby, Adam Hammond and Andrea Fryer (Associate Member)	Action
2.0	Declarations of interest – none.	
3.0	Minutes of the last meeting held on 22 May 2024 - approved by all present.	
4.0	Matters arising 4.0 3.0 Governor pen profiles/bio for the website or future newsletter discussed. Thank you to the governors who have provided this – on going. 6.1 All governors to read Schools Financial Value Standard 2024 document – closed. 7.0 Term and holiday dates circulated – closed. 9.0 Policy checklist to be circulated to all committees – closed. Dermot reminded all governors to read the EIF Presentation on Governor Hub. How governor actions impacted on outcomes for pupils?	See below

	Alex spent time with JP reviewing the site on a Health and Safety walk and the Committee have reviewed the policy which indirectly affects children's well-being. Rebecca went as a Parent Helper on the trip to Kew Gardens with Year 3. She noted how well organised it was and the children learnt about pollination.	
5.0	Headteacher's written report <u>School events</u> Dermot acknowledged the events and activities since the last FGB including school trips, Borough Sports and Sports Day. The weather was excellent and there was a good turnout of parents/carers. Thanks to Christ's School for the use of their field. In particular, thanks to Mr Healy (PE Lead) and Mr Gentry. The Reception Sports Day was held at school in the KS2 playground and was an enormous success. Thank you to Mr Jeffrey and Miss Richards. <u>Final budget</u> Dermot expressed his thanks to the Resourcing Committee for their work reviewing the final budget which had significant amendments to the draft budget. The governors posed many questions. Thanks to our school Bursar, Julia Doherty, and Steve Llewellyn for all their work on the budget. <u>Year 6 writing moderation</u> Dermot explained there the pupils were tested in reading, grammar and maths in the SATs. The writing is teacher assessed and the moderation takes place to reflect whether the teachers have judged the children's writing meets the standards. With the current cohort there are a few children who are pre key stage. The moderators have the standards/exemplifications. Dermot gave credit to the team who put all the preparation into the work Mr Healy, Miss Edwards, Miss McClenning. All the judgements were validated. <i>Question – is this an annual event?</i> No, but we were expecting it as having new teachers in the year group is one of the criteria. <i>Question – is there anything we are doing to make that the case?</i> Subject knowledge of the teachers was excellent, variety of genres was covered. The moderators and teachers agreed on the steps forward. Dermot explained the percentage of children expected to reach the outcomes. <i>Question – how does this compare to the other schools in the locality?</i> It is higher, the expected combined mid to high 60%. <u>Class assemblies</u> The class assemblies have all taken place. <u>RSE</u> Sessions have started, thank you to Mr Gentry for organising these. <u>Recruitment</u> Further appointments have been made since the last FGB. <u>Phonics Screening Check</u> Dermot gave credit to Val for her leadership of Phonics. Her assessment of the Phonics Screening Check resulted in actions which paid dividends. Last year 88% of children achieved the expected standard and this year 88% of children will get the expected standard. In addition,	

thanks to the class teachers, Mrs Macpherson, Mrs Davies and the support staff in Year 1. Val explained there were thirteen children in Year 2 who went through the Phonics Screening, all but one was successful. Some of these children had come from outside the UK.

Year 4 Multiplication test

There is no published mark for this, the test is out of twenty-five. The average score for Marshgate this year is 23.1%. Thank you to Mr Farrelly, Miss Wrigley, Mrs Kollross and the support staff.

Upcoming events and activities

The PSA Summer Fair, the Year 6 residential to Devon, the Year 6 Production “We’re all going on a summer holiday”, the Open Evening for parents and carers, end of year reports, move up afternoon and the Reception Stay and Play sessions. Sam explained this is part of the transition into Reception from nursery for the new cohort. We encourage parents to stay with the children in the classroom and then at the second session encourage the parents to go to the hall to meet other parents. It is an opportunity for the Reception teachers to get to know the children before the Reception home visits. In addition to this there is a Reception Information evening for parents and carers.

Question – what are the numbers for Reception? We are full with a waiting list.

Question – do you see a move from independent schools? There are a few children who come through in-year admissions. Some private schools are now co-educational, so some children are moving to a local private school from Reception.

Contextual data

Roll

There are 413 children on roll out of 420 places (216 girls and 197 boys)

Question – have we always had more girls than boys? We are currently marginally higher for girls.

Month of birth

These figures were shared in the report for the first time, September currently has the greatest number of pupils.

Question – does it make any difference about month of birth? Discussion took place about the uplift of 0.3 to end of Year 11 see higher for children born in the September to December birthdays which can have impact on selection for sporting teams as the older children get selected in secondary school.

Question – how does that correlate? Discussion took place about the performance of children depending on their birth month. Dermot explained prospective parents sometimes ask to defer or delay the start of Reception. However, if a child is socially or emotionally ready for school then they start in their year of birth.

Question – can you go over numbers? We do not go over thirty in reception and KS1, but can go over in KS2.

Pupils by SEN Stage

SEN Support – 14 pupils and Education health and Care Plan - 9 pupils

Multi Lingual Learners

	293 pupils which equates to 71%. <u>Pupil Premium Grant</u> Thirty pupils which equates to 7.26%. <u>Safeguarding</u> Two pupils registered as “Child in need,” voluntary engagement where support is needed. One family is on supervision plan and were previously under Child Protection Plan. Discussion took place about de-registration process when pupils leave the school. The governors were satisfied with the systems and processes in place. <u>Attendance</u> Whole school is at 96% for the term. Dermot explained he is disappointed that 12% of the children have persistence absence (90% attendance or less). <u>School priorities</u> 1. To further develop the whole school curriculum offer, through improving the leadership of subjects / areas. 2. To ensure that the school’s approach to writing secures good progress and outcomes for all pupil groups. 3. To enhance the personal development and well-being / SEMH (social, emotional and mental health) of pupils, including wrap around provision and wider opportunities for all pupils. The report featured an indepth analysis of the Summer 1 Learning Walk by the School Improvement Partner (see report for further detail). The focus is on the curriculum and JP explained with new teachers joining we want to ensure there is a transition of curriculum responsibility to the staff. <i>Question – will the summer SIP report be circulated?</i> It will be available via Governor Hub. The governors present noted the children at Marshgate are all well cared for.	
6.0	Budget approval The Resourcing Committee have reviewed the budget. The estimated Year end revenue carryover over this year £174,855.12. Discussion took place about Total Revenue Income Staffing costs and the budget includes this summer term. Capital reserve One thing to note there is a capital carryover of £73,307 which will be used on the IT project. Question – does the staffing increase include the pay award? Yes, a 4% has been budgeted. <i>What is income from catering?</i> £55,868.63 this is net neutral as it is money coming in from the Mayor and going out to the catering supplier. <i>Question – what do we gain financially from school clubs?</i> Income from the lettings.	

	<i>Question – is there a need to make the staff development budget bigger given that there are three ECTs joining? We have had two ECTs previously. There are new experienced staff joining in September and we are maintaining the Lead Practitioner role with Nikki McClenning.</i>	
7.0	Reports from Committees	
7.1	Resourcing Committee – meeting held on 30 April 2024 – feedback from Yusra Ahmad <u>Key updates from meeting</u> • There was a dedicated draft budget session. • After school club – a timeline for the new provision will be in place by Christmas pending feedback from the Local Authority. • IT project – Phase one has taken place. The email migration and comprehensive update provided by JP at the Committee meeting (see notes for details). <i>Question – do we have any leverage with Phase 2? The school will give the go ahead when we are happy with the result.</i> <i>Question – can you explain what is involved with Phase 2? This is the server migration which includes looking at infrastructure, data cable testing, ensuring the devices are compatible.</i> • Period 2 Budget Monitoring Report was reviewed.	
7.2	Children, Families and Community Committee – meeting held on 17 May 2024 from Nicole Dodsworth • Very extensive presentation from Michelle Wrigley, the Social, Emotional and Mental Health Lead. The governors at the meeting agreed the provision at school for the children is very impressive. See committee minutes for details, thanks to Michelle. • Health and Safety Policy – thanks to Alex, JP and Issy for their thorough review. In particular, thanks to Alex and JP making sure it is relevant to the current environment.	
7.3	Curriculum and Progress Committee – meeting not held on 14 June 2024	
8.0	Governor Training – assessment and feedback from courses attended None to report.	
9.0	Any other business Reception cohort – Dermot explained that classes can become imbalanced with the mobility of the school. The classes are structured taking into characteristics, DOB, gender, nursery information, names. The children are assessed against the GLD statistics for the two classes is apparent. The current Reception classes will be mixed for Year 1 and the parents/carers will be informed. <i>Question – does it help the lower attaining children to have children of higher ability? Yes, this helps with scaffolding, it benefits both lower and higher attaining children.</i> <i>Question – how will the mixing be organised? Sam explained they have looked at entire cohort and effectively started again. They have made informed decisions about evenly mixing the</i>	

children considering friendships, MML, gender, what areas they have reached. Val explained there is less learning through play in Year 1, more focus on the curriculum. <i>Question – would there be a plan to ask the parents who they want to be with?</i> It would not be an option and it is best to use the professional judgement of the staff. <i>Question – is this something going forward that may happen every year or other year groups?</i> It will be as needs must. <u>Val Cameron</u> As part of the very first members of staff, Val joined the school in 2006. She will be retiring as Assistant Headteacher at the end of the school year. Thanks for her very impressive knowledge and care over the many years she has worked as a teacher and later as Assistant Headteacher. Her knowledge of Phonics is extraordinary, and she has positively impacted all the children over the years. <u>Helen Cox</u> After many years working as Clerk to the Governors she is standing down but will continue as Office Manager three days a week. Helen has kept the governors in order since November 2008. Thank you for her immense contribution to the governing board. The role is being advertised on E-Teach, however Helen has kindly agreed to stay on until the end of September 2024 if a replacement has not been found by then.	
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The meeting ended at 8.45pm

Signed by the Chair _____ Date _____

Printed name Ryan Buckingham

Summary of Actions – 26 June 2024

	Details	Action
4.0	4.0 3.0 Governor pen profiles/bio for the website or future newsletter discussed – on going.	Adam Alex Charles Dermot Issy John-Paul Nicole Sam Yusra